



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Naomi L. Bolton
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Office Hours:
Monday
thru
Friday
8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
SEPTEMBER 19, 2007
(Approved as written 11/7/08)**

PRESENT: Paul Morin; Jon Dowst; Richard Butt; Paul Marsh; Naomi L. Bolton, Land Use Coordinator

GUESTS: Tina Pelletier, Finance Clerk; Chip Meany, Code Enforcement Officer; Bill Tiffany, Chairman of Board of Firewards; Sharon DeStefano, Fire Department Secretary; Carl Knapp, Public Works Director

I. CALL TO ORDER:

Chairman Paul Morin called this meeting to order at 8:10 AM in the Town Office Conference Room of the Weare Town Office Building.

II. MINUTES:

JULY 18, 2007 MINUTES: Due to the limited amount of time available this morning, the subcommittee proceeded right to meeting with the department heads, so the minutes were not taken up at this time.

AUGUST 15, 2007 MINUTES: Due to the limited amount of time available this morning, the subcommittee proceeded right to meeting with the department heads, so the minutes were not taken up at this time.

III. PUBLIC MEETING:

Building Department: Chip Meany, Code Enforcement Officer was present. Mr. Meany discussed the vehicle replacement fund. The present vehicle that was just purchased 1 year ago will need to be replaced in approximately 10 years. The estimated cost for the replacement vehicle is around \$30,000 this is figuring that he will get about \$4,000 for the trade in. The idea was to start putting away \$3,000 each year so that in 10 years it could be purchased outright. The subcommittee informed Mr. Meany that we are trying to get away from that and put the request in the year that it will be needed. The intended replacement of \$30,000 will be put in for 2017. The subcommittee asked Mr. Meany if there was any other capital request that his department might be looking for now or in the near future. Mr. Meany stated that he would like to see the Town purchase some type of integrated software to work with Assessing, Building and Land Use. This request would typically be put in the Town's Computer Fund request. The subcommittee wanted to put this request in the narrative of the 2008 CIP plan.

Jonathan Dowst stated that he would like to come up with a statement from the subcommittee that outlines our approach of how the CIP funds and requests are now being handled.

Fire Department: Chairman Bill Tiffany for the Board of Firewards and Secretary, Sharon DeStefano were present. The Chief basically went through his requests at the Planning Board meeting on Thursday, September 13th. Mr. Tiffany was asked to come back to explain the requests to the entire subcommittee and to answer any questions there might be. Mr. Tiffany stated that the only items they are looking for in 2008 will be the study for the renovation of the South Weare Station as well as funds for communications. The communication request will be taken up on Tuesday, October 2nd at 4 PM at the Town Office building with R & R, Carl Knapp, Public Works Director; Greg Begin, Police Chief and Bob Richards, Fire Chief for any 2008 requests. Next for discussion was the South Station Building. They are requesting \$10,000 for a study to be done by students at UNH. Richard Butt stated that he would like to see a more professional study done. Mr. Butt asked if they could find out how the \$10,000 was arrived at. Mrs. DeStefano stated that she knows that Chief Richards has had conversations with UNH so that number wasn't just made up. The subcommittee stated they would like more information on this. The last item that was discussed was the price of Engine 4 for the 2009 replacement was \$400,000. Mr. Butt stated that with the current balance in the ambulance revenue fund and with another year of monies coming in there is a very good possibility that Engine 4 could be purchased outright. The increase in price was due to the fact that Engine 4 would be 4 wheel-drive.

Highway Department: Carl Knapp, Public Works Director was present. For 2008 he is looking at replacing the 1995 excavator and the 2000 one ton truck. The 1991 Dresser grader is going to disappear and will be replaced by a 4-wheel drive plow truck in 2010. The subcommittee discussed if it would be a new article or not. Paul Morin wanted everyone to be thinking about how to sell it and if this will require a new article or not. This will be discussed at another time, just keep it in mind. Another new project for 2008 will be a new Highway Department Building. The current garage is a pole barn that was enclosed. It got hit by lightening and there are a lot of electrical issues. He is looking at getting prices to fix the electrical and the prices are around the \$50,000 range. He felt that it would be much more beneficial to put up a new building that all the equipment could be house in versus spending \$50,000 for a bandaid. The facility he has in mind is a 80 x 260 building to include offices, parts room and a tool room on one end. There would be a wash bay on the other end, which would extend the life of the vehicles and equipment by being able to wash off the salt. The building would also be tall enough to put the trash trailers in. It would be a steel building with a foundation and 4 foot concrete walls. The price of \$800,000 would be a finished price, insulated, heat, etc. It would not include any furnishings. His department would do all the site work but the rest of the project would be put out to bid. This request has been talked about but never requested. Mr. Knapp stated that the reason for waiting was he thought there were other things more important. This request would be for a bond which will need to have a public hearing for. The subcommittee will still be making a recommendation even though it is a

bonded projected. Lastly the communication topic will be talked about at the October 2, 2007 meeting at 4 PM at the Town Office Conference Room.

III. OTHER BUSINESS:

Paul Morin stated that the average spending over the past few years for the CIP plan is around \$600,000. We have paid down some of the accounts over the years. If you look at the bottom line it is higher than the \$600,000. We are not asking to pump up the spending. We are basically looking to get things on the radar screen so that there are no surprises. Jon Dowst stated that he will work on a draft statement. Richard Butt stated that he has heard it said by several individuals that if we save a little each year it doesn't cost us anything to buy it later. He disagreed because it does cost you even when you put little bits away.

Naomi informed the subcommittee that there still have been no submittals from the Cable Committee; Conservation Commission or the Board of Selectmen.

Richard Butt stated that he would like to see this subcommittee wrap it all up and make the final presentation in January to the Board of Selectmen.

The next meeting is scheduled for October 2, 2007 at 4 PM. The subcommittee wants to take a few minutes after meeting with all the departments about communication to continue discussing the spreadsheet.

III. ADJOURNMENT:

As there was no further business to come before the subcommittee, the meeting was adjourned at 9:07 AM.

Respectfully submitted,

Naomi L. Bolton
Land Use Coordinator